

## Policy and Legal Advice Centre (PLAC IV)

### Terms of Reference (ToR) for a Short-Term assignment

#### No. 60

<b>Technical assistance requested:</b>	1 (one) Senior and 1 (one) Junior Non-Key Expert for Negotiating Ch. 28, Consumer and Health Protection
<b>Project Title:</b>	Policy and Legal Advice Centre (PLAC IV)
<b>Ref:</b>	NEAR/BEG/2023/EA-RP/0175
<b>Service Contract No:</b>	(CRIS) 2024/454-315
<b>Main beneficiary:</b>	Ministry of European Integration (MEI)
<b>Direct beneficiary of the assignment:</b>	Ministry of Health
<b>Content of the assignment:</b>	Technical assistance to support the alignment of national legislation with EU acquis in the field of products for general use, including toys
<b>Budget Line/Expert category</b>	One Senior and one Junior Non-Key Expert
<b>Duration of the assignment</b>	20 working days (WD) to be spent within the period from April – June 2026 (10 SNKE WD and 10 JNKE WD)

#### 1. Background information in relation to the PLAC IV project

The overall objective of PLAC IV is for the Serbian administration to conduct accession negotiations effectively and manage EU integration and pre-accession assistance toward EU membership.

The purpose of the project is: "to achieve a high level of effective alignment of national legislation with the Union acquis and its implementation".

PLAC IV should achieve 2 results:

- R1: Enhanced compatibility of national legislation with EU legislation and its effective implementation.
- R2: Enhanced capacities of relevant national structures for the successful carrying out of accession negotiations

The Ministry of Health (hereinafter: MH) is responsible for the regulatory framework governing products for general use, including toys.

In the context of the European integration process and the alignment of national legislation with the European Union acquis, further amendments to the Law on Products for General Use are required. In particular, the legislative framework needs to be harmonised with the

provisions of Regulation (EU) 2025/2509 on toy safety of the European Parliament and of the Council, which repeals Directive 2009/48/EC on toy safety.

The planned assistance aims to support the Ministry of Health in preparing amendments to the Law on Products for General Use to further harmonise with the EU acquis and improve the regulatory and supervisory framework governing product safety.

There is no overlapping between this project activity and any ongoing and/or planned support projects related to the activities covered by these Terms of Reference (ToR).

## 2. Objective of the assignment

The objective of this assignment is to provide expert support to the Ministry of Health in the preparation of the **Draft Law on Amendments to the Law on Products for General Use**, in line with the relevant EU acquis and best practices of the EU Member States.

The assignment will particularly focus on:

- alignment of **Chapter VIII – Toys** with **Regulation (EU) 2025/2509 on toy safety**;
- strengthening the legal framework governing **Chapter XIII – Supervision System**, including monitoring mechanisms, official controls and laboratory support.

The assignment will also help strengthen the institutional capacity of the competent authorities to implement the updated legislative framework effectively.

## 3. Activities

The expert will provide legal and technical assistance to the Ministry of Health in drafting amendments to the Law on Products for General Use and aligning the relevant provisions with the EU acquis.

The activities will include, but will not be limited to:

- analysing the current legal framework regulating products of general use;
- analysing relevant EU legislation and best practices of EU Member States;
- identifying gaps and inconsistencies between national legislation and relevant EU legislation;
- drafting amendments to the Law on Products for General Use, with particular focus on:
  - Chapter VIII – Toys;
  - Chapter XIII – Supervision system (monitoring, official controls, laboratories);
- ensuring alignment with the requirements of **Regulation (EU) 2025/2509 on toy safety**;
- preparing compliance tables demonstrating the alignment between national legislation and EU legislation;
- preparing recommendations for further harmonisation of related laws and secondary legislation;
- preparing and delivering a workshop for relevant stakeholders to present the proposed amendments and recommendations.



#### 4. Expected Results

The **Senior NKE** is expected to produce the following outputs :

- Draft Law on Amendments to the Law on Products of General Use prepared in line with relevant EU legislation and good practices of EU Member States;
- Comprehensive analysis of the existing legal and secondary legislative framework, including recommendations for further harmonisation;
- A workshop held for relevant institutions, accompanied by a PowerPoint presentation presenting the draft amendments to the law and recommendations for further alignment with EU legislation.

The **Junior NKE** is expected to produce the following outputs:

- Analysis of the relevant EU legislation and Member States best practices prepared;
- Compliance tables prepared, documenting the alignment between national legislation and EU legislation;
- A workshop held for relevant institutions, accompanied by a PowerPoint presentation presenting the analysis of the relevant EU acquis and the EU Member States best practices, and compliance analysis.

##### a. Reporting

The NKE shall provide the following reports by using the templates of the Project:

- Brief Mission Report with description of activities and outputs provided, at the end of each month, in which tasks under this assignment have been carried out, if required by the Project Team Leader;
- Final Mission Report, no later than one week after completion of tasks under this assignment. This report will include a description of all activities and outputs provided by the NKE in the context of this assignment.

Submission of reports:

- All reports prepared in the relevant quality shall be submitted to the Project Team Leader for review, comments and final approval. The reports shall be signed by the NKE and the Team Leader, who is responsible for endorsing the reports.
- The reports and all prepared documents shall be submitted in hard copy and electronic version to the Team Leader of the project.

##### b. Specifics

The experts shall collaborate with the Project Technical Assistance Team throughout the assignment. The NKEs' activities and outputs mentioned above may be adjusted by the Team Leader at any stage of Project implementation, based on the Project's evolving needs and the main beneficiary.

The NKEs shall ensure that the implementation of activities is aligned with the Beneficiary. The experts shall closely coordinate activities with the assigned representatives of the institutions and others, as relevant, to ensure that aspects related to the implications of EU integration for Serbia are incorporated into all Project activities.



### 5. Expert's input

Total working days	20 working days (WD) (10 SNKE WD and 10 JNKE WD).
Period of the assignment	April 2026 - June 2026
Starting day	It is expected that the work will be performed from April 2026 onwards. However, the exact starting date will be agreed at a later stage.
Location/place of assignment	The base of operation will be in Belgrade, Serbia, and office facilities will be provided by the Project.
Working language	English

### 6. Expert's profile

<b>Senior NKE</b>	
<b>Qualification and skills (25 points)</b>	<ul style="list-style-type: none"> <li>• University degree (minimum four years) in law, public administration, regulatory affairs, public health, consumer protection, or another relevant field</li> <li>• Computer literacy</li> <li>• Be proficient in report drafting</li> <li>• Excellent communication and analytical skills</li> <li>• Proficiency in the English language</li> <li>• Be independent and free from conflicts of interest in the responsibilities they take on</li> </ul>
<b>General professional experience (25 points)</b>	<ul style="list-style-type: none"> <li>• At least <b>10 years of relevant professional experience</b> in the development, analysis or implementation of legislation related to <b>product safety, consumer protection or market surveillance</b></li> <li>• Proven experience in harmonisation of national legislation with the EU acquis, particularly in the area of product safety and consumer products;</li> <li>• Demonstrated experience in drafting or reviewing primary and/or secondary legislation;</li> <li>• Good knowledge of EU legislation relevant to the assignment, including Regulation (EU) 2025/2509 on toy safety and the EU framework for product safety and market surveillance;</li> </ul>



<p><b>Specific professional experience (50 points)</b></p>	<ul style="list-style-type: none"> <li>• Experience working with public institutions or regulatory authorities responsible for product safety, consumer protection or market surveillance</li> <li>• Professional experience in the field of EU product safety legislation, consumer protection and regulatory harmonisation with the EU acquis, gained in an EU Member State or in a candidate or potential candidate country.</li> </ul>
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<p><b>Junior NKE</b></p>	
<p><b>Qualification and skills (25 points)</b></p>	<ul style="list-style-type: none"> <li>• Relevant university degree, preferably in fields related to law, health, or similar</li> <li>• Computer literacy</li> <li>• Be proficient in report drafting</li> <li>• Excellent communication and analytical skills</li> <li>• Proficiency in the English language</li> <li>• Be independent and free from conflicts of interest in the responsibilities they take on</li> </ul>
<p><b>General professional experience (25 points)</b></p>	<ul style="list-style-type: none"> <li>• Minimum 5 (five) years of relevant professional experience in harmonising legislation with EU acquis or policy creation in a relevant field. Professional experience related to the Union acquis, gained in an EU Member State or in a candidate or potential candidate country.</li> </ul>
<p><b>Specific professional experience (50 points)</b></p>	<ul style="list-style-type: none"> <li>• At least 3 (three) years of experience in the required area of legislation on the safety of products or consumer protection</li> <li>• Knowledge of Serbian language will be an advantage</li> </ul>

## 7. Applications

Applications (EU format CV in English using this format: [www.ibf.be/public/events/17822/TEMPLATE\\_CV\\_EN\\_for\\_online\\_applications.docx](http://www.ibf.be/public/events/17822/TEMPLATE_CV_EN_for_online_applications.docx)) need to be submitted by e-mail to [domi@ibf.dev](mailto:domi@ibf.dev) with a copy to [bortolameazzi@ibf.dev](mailto:bortolameazzi@ibf.dev) by **17:00 hrs, 3 April 2026**, titled: "Application for the position – Senior/Junior Non-Key Expert in the area of Ch. 28 – products for general use, including toys."

References must be available on request. Only short-listed candidates will be contacted.

The Project is an equal opportunity employer that encourages applications from women and minorities. All applications will be considered strictly confidential.

The advertised post is not available to civil servants or other public administration officials in the beneficiary country, Serbia.

For more information, please contact the Project Director at IBF: [bortolameazzi@ibf.dev](mailto:bortolameazzi@ibf.dev).