



## Policy and Legal Advice Centre (PLAC IV)

### Terms of Reference (ToR) for a Short-Term assignment

#### No. 41

<b>Technical assistance requested:</b>	One (1) Senior Non-Key Expert in the area of analysis of viticultural climatic factors in the Republic of Serbia (climate and meteorology expert) – <b>SNKE 1</b>  One (1) Senior Non-Key Expert in the area of analysis of viticultural climatic factors in the Republic of Serbia (viticulture expert) – <b>SNKE 2</b>
<b>Project Title:</b>	Policy and Legal Advice Centre (PLAC IV)
<b>Ref:</b>	NEAR/BEG/2023/EA-RP/0175
<b>Service Contract No:</b>	(CRIS) 2024/454-315
<b>Main beneficiary:</b>	Ministry of European Integration (MEI)
<b>Content of the assignment:</b>	Technical assistance to ensure the documents with analysis and determination of wine-growing zone(s) of Serbia in the context of Appendix I, ANNEX VII of the Regulation (EU) No 1308/2013
<b>Budget Line/Expert category</b>	Two (2) Non-Key Short-Term Senior Experts
<b>Duration of the assignment</b>	SNKE1 20 working days and SNKE2 20 working days, to be spent in the period June 2025 - December 2025

#### 1. Background information in relation to the PLAC IV project

The overall objective of the PLAC IV is for the Serbian administration to effectively conduct accession negotiations and successfully manage overall EU integration and pre-accession assistance geared towards EU membership.

The purpose of the project is: "to achieve a high level of effective alignment of national legislation with the Union acquis and its implementation".

PLAC IV should achieve 2 results:

- R1: Enhanced compatibility of national legislation with EU legislation and its effective implementation.
- R2: Enhanced capacities of relevant national structures for the successful carrying out of accession negotiations.

The quality of grapes intended for wine production is significantly related to the climatic conditions of the area where the vineyard is located, as well as to the choice of oenological practices used in wine production and the quality of the final product. Bearing this in mind, the regulation of the European Union of the common market organisation in the wine sector includes the determination of wine-growing zones [A, B, C I, C II, C III (a) and C III (b)] to which the areas of the Member States where the given grapes and wine are produced belong.

Related to this, Regulation (EU) No 1308/2013 and Commission Delegated Regulation (EU) 2019/934 set the rules of the European Union that prescribe different limit values for certain quality parameters (minimum content of actual alcohol, maximum content of total alcohol and minimum content of alcohol in by-products) in different wine-growing zones. Also, these regulations prescribe different restrictions for certain oenological practices such as enrichment, acidification and deacidification, for different wine-growing zones.

In connection with the aforementioned, the affiliation of the territories of the Member States to the corresponding wine-growing zones is defined in Appendix I, Annex VII of the Regulation (EU) No 1308/2013.

As a part of the process of harmonising the legislation of the Republic of Serbia with the legislation of the European Union, in the previous period, the Republic of Serbia introduced the key rules and restrictions in wine production mentioned above into its regulations. According to Rulebook on the zoning of wine growing geographical production areas in Serbia (Official Gazette of the RS, No 45/15 and 18/24), as a result of the EU Twinning Project "Capacity Building and Technical Support for the Renewal of Viticulture Zoning and for the System of Designation for Wine with Geographical Indications" (2011-2013), the Republic of Serbia is divided in 3 wine growing units, 22 wine growing regions and 77 wine growing districts. However, taking into account the importance of climate change, MAFWM plans to carry out an analysis and review of relevant climatic and other parameters that are important for viticulture and wine production, to determine the wine-growing zone(s) of the Republic of Serbia in accordance with the Appendix I, Annex VII of the Regulation (EU) No 1308/2013.

## **2. Description of the assignment**

### **a. Specific objectives**

The specific objective of this assignment is to provide expert assistance to the beneficiary in drafting documents, analysing viticultural climatic factors in the Republic of Serbia, and determining Serbia's wine-growing zone(s) in the context of Appendix I, ANNEX VII of Regulation (EU) No 1308/2013.

### **b. Requested services**

The requested Senior NKEs are expected to provide the following services:

- SNKE 1 - to analyse the climatic data of the Republic of Serbia relevant to the viticulture and wine production and, in cooperation with SNKE 2, prepare the draft of the document containing the analysis and determination of wine-growing zone(s) of the Republic of Serbia in context of Appendix I, ANNEX VII of the Regulation (EU) No 1308/2013;
- SNKE 2 - to analyse relevant data from the perspective of the needs of viticulture and wine production and, in cooperation with SNKE 1, to prepare the draft of the document containing the analysis and determination of wine-growing zone(s) of the Republic of Serbia in context of Appendix I, ANNEX VII of the Regulation (EU) No 1308/2013;
- SNKE1 & SNKE2 - to work with focus groups (if necessary) and present the results of

this activity to the beneficiary and other relevant stakeholders.

### **c. Outputs**

The outputs delivered by the SNKEs shall be, as follows:

1. the climatic data of the Republic of Serbia relevant to viticulture and wine production and relevant data from the perspective of the needs of viticulture and wine production analysed, and a draft document containing the analysis and determination of wine-growing zone(s) of Serbia in context of Appendix I, ANNEX VII of Regulation (EU) No 1308/2013 drafted;
2. relevant materials and data, which served/used for the preparation of the analysis collected, processed/prepared and delivered to the Beneficiary;
3. a PowerPoint presentation of the key parameters and conclusions delivered to the Beneficiary;
4. the activity results presented to the Beneficiary and other relevant stakeholders.

### **d. Reporting**

The NKEs shall provide the following reports by using the templates of the Project:

- Brief Mission Report with a description of activities and outputs provided, at the end of each month, in which tasks under this assignment have been carried out;
- Final Mission Report, no later than 1 week after completing tasks under this assignment. This report will include a description of all activities and outputs provided by the NKE in the context of this assignment.

Submission of reports:

- All reports prepared to the relevant quality shall be submitted to the Project Team Leader for review, comments, and final approval. The reports shall be signed by the NKE and the Team Leader responsible for endorsing them.
- The reports and all prepared documents shall be submitted to the project Team Leader in hard copy and electronic form.

### **e. Specifics**

Both SNKEs shall collaborate with the Project Technical Assistance Team during the assignment. The both SNKEs are responsible for coordinating work and deliverables. The Team Leader may adjust the SNKE's activities and outputs mentioned above at any stage in the project's implementation, depending on the evolving needs of the Project and the main beneficiary.

The SNKEs shall ensure that drafting activities and the presentation implementation are aligned with the MAFWM. The SNKEs shall act as a team and shall closely coordinate the activities with assigned representatives of the institutions and others, as relevant, to ensure that aspects related to the implications of EU integration for Serbia are incorporated into all activities carried out by the Project.



### 3. Expert's input

Total working days	20 senior working days for SNKE 1 and 20 senior working days for SNKE 2 have been planned for this assignment.
Period of the assignment	June 2025 – December 2025
Starting day	The work is expected to be performed from June 2025 onwards. However, the exact starting date will be agreed upon later.
Location/place of assignment	The base of operation will be in Belgrade, Serbia, and office facilities will be provided by the Project.
Working language	Serbian & English

### 4. Expert's profile

Senior NKE 1 (Climate & Meteorology)	
<b>Qualification and skills (25 points)</b>	<ul style="list-style-type: none"> <li>• Relevant university degree in the field of natural mathematical sciences (physical science), including meteorology or something else relevant to the assignment;</li> <li>• Be proficient in report drafting;</li> <li>• Excellent analytical, interpersonal and communication skills;</li> <li>• Computer literacy (MS Office applications);</li> <li>• Proficiency in the English language.</li> </ul>
<b>General professional experience (25 points)</b>	<ul style="list-style-type: none"> <li>• At least 8 years of general professional experience related to scientific research work in the field of meteorology and climatology.</li> </ul>
<b>Specific professional experience (50 points)</b>	<ul style="list-style-type: none"> <li>• At least 5 years of professional experience in scientific research work in the field of meteorology and climatology in agriculture</li> <li>• Good knowledge of the climatic conditions of agriculture area of Serbia</li> <li>• Previous professional experience and/or knowledge on the field of zoning of production areas of agricultural plant production in an EU member state, candidate country or potential candidate country, as well as experience in creating bioclimatic indices, will be an advantage.</li> </ul>



<b>Senior NKE 2 (Viticulture)</b>	
<b>Qualification and skills (25 points)</b>	<ul style="list-style-type: none"> <li>• Relevant university degree in the field of viticulture, agriculture, oenology, biotechnical sciences or something else relevant to the assignment;</li> <li>• Be proficient in report drafting;</li> <li>• Excellent analytical, interpersonal and communication skills;</li> <li>• Computer literacy (MS Office applications);</li> <li>• Proficiency in the English language.</li> </ul>
<b>General professional experience (25 points)</b>	<ul style="list-style-type: none"> <li>• At least 8 years of general professional experience related to scientific research work in the field of viticulture;</li> </ul>
<b>Specific professional experience (50 points)</b>	<ul style="list-style-type: none"> <li>• At least 5 years of professional experience in viticulture practice and vineyard design in the Republic of Serbia;</li> <li>• Good knowledge of grape and rootstock varieties grown in Serbia, as well as knowledge of agroecological, climatic and soil conditions of the viticulture area of Serbia;</li> <li>• Previous professional experience and/or knowledge on the field of zoning of wine growing geographical production areas in an EU member state, candidate country or potential candidate country will be considered an advantage.</li> </ul>

## 5. Applications

Applications (EU format CV in English using this format:

[www.ibf.be/public/events/17822/TEMPLATE\\_CV\\_EN\\_for\\_online\\_applications.docx](http://www.ibf.be/public/events/17822/TEMPLATE_CV_EN_for_online_applications.docx)) need to be submitted by e-mail to [domi@ibf.be](mailto:domi@ibf.be) with a copy to [bortolameazzi@ibf.be](mailto:bortolameazzi@ibf.be) by **17:00 hrs, 17 June 2025**, titled: "Application for the position – Senior Non-Key Expert in the area of analysis of viticultural climatic factors".

References must be available on request. Only short-listed candidates will be contacted.

The Project is an equal opportunity employer that encourages applications from women and minorities. All applications will be considered strictly confidential.

The advertised post is not available to civil servants or other public administration officials in Serbia, the beneficiary country.

For more information, please contact the Project Director at IBF: [bortolameazzi@ibf.be](mailto:bortolameazzi@ibf.be).